

**Tri-Valley Regional Occupational Center/Program  
Board Policies and Administrative Regulations**

**SERIES 7000 - REAL PROPERTY**

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Real Property

**Authority to Acquire Real Property**

In accordance with the Tri-Valley Regional Occupational Program Joint Powers Agreement, the ROP Board may, by unanimous vote, acquire real property for the use of, but not limited to, instruction, administration and warehousing services.

**Policy  
Adopted:**

**TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
Livermore, CA**

Real Property

**Site Development**

Final selection of a site will be made by unanimous vote of the Board after close consideration of rental and leasing options available to the ROP.

**Policy  
Adopted:**

**TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
Livermore, CA**

Real Property

**Determining Needs**

A needs assessment will be developed for the Board and will include:

1. Program projection
2. A forecast of enrollment
3. An evaluation of existing buildings
4. A development of educational specifications

**Policy  
Adopted:**

**TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
Livermore, CA**

Real Property

**Pattern of Participation**

Any plan to acquire real property will have input from the staff of the four participating districts and may also include members of the public served.

**Policy  
Adopted:**

**TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
Livermore, CA**

Real Property

**Administrative Services**

All plans submitted to the Board will have a long-range facility needs assessment prepared by the ROP staff.

Real Property

**Relationship with Other Governmental Agencies**

All local, County, State and Federal regulations that affect the acquisition and use of real property will be adhered to by the ROP staff.

**Policy  
Adopted:**

**TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
Livermore, CA**

Real Property

**Building Design**

Any building purchased by the ROP will have preliminary, work, and as-build drawings with corresponding specifications. The Superintendent will be responsible to find an architect to assist in the design of new buildings.

**Policy  
Adopted:**

**TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
Livermore, CA**



Real Property

**Equipment and Furniture**

The Superintendent will develop and implement a process that outlines the selecting, purchasing and installation of equipment and furniture.

**Policy  
Adopted:**

**TRI-VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM  
Livermore, CA**